

Dear Cubbies parents (with children who are ages 3 and 4),

Thank you for bringing your child(ren) to WCCAC AWANA club (2019//2020), we meet every 1<sup>st</sup> and 3<sup>rd</sup> Saturday of the month from September to June, from 7:00 pm to 9:00 pm and **check in time begins at 6:45 pm**. Our last meeting will be our Awards night/Awana Mall and it will be held on June 6, 2020 in WCCAC Sanctuary at 7 pm sharp.

Communication is essential, thus the AWANA team has set up an email account for your convenience. Please feel free to contact us at [awana@wccac.net](mailto:awana@wccac.net). In addition, please check out our website: [www.awana.wccac.net](http://www.awana.wccac.net) for upcoming events and schedules. Our bonus memory verse for each meeting is also posted on the website. Your child(ren) will receive one (1) bonus share when they recite the verse to their leaders at check in time.

We would also like to bring the following to your attention:

1. For all newcomers to AWANA Cubbies, they will receive a "Welcome to Apple Acres" booklet as an introduction to the program. After successfully completing the booklet, the clubber will then receive an uniform and *the AppleSeed* handbook. Please go through the sessions in the handbook with your child before coming to Awana meetings. You have to sign and date at the end of each session.
2. Once the clubbers received their uniform they are required to wear them to every meeting.
3. All clubbers need to take good care of their handbooks. Once a handbook is given to the clubber, he/she has to bring the book to each meeting. The registration fee only covers for one handbook and one uniform. If any item needs to be replaced, the cost for an uniform is \$20 and a handbook is \$15.
6. For their safety, all clubbers should wear **indoor running shoes** to every meeting.
7. Snack: Each clubber **should bring a water bottle and a NUT-FREE snack** to each meeting. **Each clubber should have a backpack big enough to fit the handbook and for all his/her belongings**. Please label your child's belongings.
8. **Please take your child to the washroom prior to attending Awana. Children who are not fully toilet trained should wear pull-ups. Please also keep a change of pants and underwear in a Zip-loc bag in your child's backpack in case of accidents.**
9. Clubbers should **not** bring any toys to Awana.
10. Clubbers must obey leaders and respect and care for church property and other people at all times.
11. Clubbers are expected to participate in all club activities - opening ceremony, game time, handbook time, story time and crafts time.
12. For the safety of your children, please make sure they are checked in at the foyer outside the gym in phase 3 before you leave, and no children will be allowed to leave the building unsupervised.
13. Cubbies will be dismissed in their classroom (room 313), at **9:00 pm**.

**NOTE:**

1. Please encourage your child to prepare for his/her handbook time before AWANA meetings because some sections require extra time to complete and preparation at home.
2. If a child has started the program and it is found that the child cannot separate with his/her parents, the registration will be cancelled until such time as the child is ready. Parents are not allowed to stay with the clubbers during Awana meetings.
3. Sick children should stay home and rest. If your child is going to be absent, please email us at [awana@wccac.net](mailto:awana@wccac.net)

Thank you for your kind attention, and don't hesitate to contact us if you have any concerns.

In Christ,

Vicky Leung

WCCAC Assistant Pastor (Children Ministry)