

**Job Description of Local Evangelism Deacons**

1. Develop vision, strategy and plans for local evangelism;
2. Promote, enhance, and support local evangelistic initiatives of the church body;
3. Plan, organize, execute, evaluate, and follow-up on evangelistic meetings, gospel camps, evangelistic bible study groups, visitations, and other programs and events;
4. Promote and arrange both internal (in conjunction with the Bible School and Discipleship Deacons) and external training for personal evangelism and for counselors of evangelistic meetings;
5. Identify new opportunities of local evangelism;
6. Acquire and provide gospel tracts and other personal evangelism materials;
7. Liaise with other local Christian organizations to promote evangelism in Calgary;
8. Prepare departmental annual budget;
9. Approve departmental expenditures;
10. Compile and implement departmental operation policies and guidelines;
11. Submit monthly ministry reports and annual report to the Deacons' Board or Elders' Board as required;
12. Attend Annual General Meetings, Special General Meetings, Deacons' Board meetings and any dialogue or special meetings held by the Deacons' Board;
13. Attend Deacons' Board prayer meetings and congregational prayer meetings; and
14. Assume the general duties as Deacon to provide spiritual leadership to the congregation jointly and corporately with other members of the Deacons' Board.

**Qualifications of Local Evangelism Deacons:**

In addition to the basic requirement as prescribed in I Timothy 3:1-13, Titus 1:5-9, and By-law 1 of Article #VIII and other general requirements set out for deaconship, he should be fervent and well trained in personal evangelism and have active involvement in the planning and execution of at least three (3) mission or local evangelistic programs.